

Lakeview Crime Prevention District Meeting

November 29, 2018

Time: 6:00 p.m.

Location: St Dominic Rectory Meeting Room

Brian Anderson called the meeting to order at 6:02 PM. Roll was called, in attendance were: Graham Ryan, Freddy Yoder, Ann Leblanc, Reid Raymond, Jeb Bruneau, and Brian Anderson. A quorum was confirmed. (Val Cupit and Melissa Lessell arrived at the meeting during the financial report). Also, in attendance were; board accountant Larry Jacobi, attorney Richard Bordelon, LCPD Commander Sgt. Rene Benjamin and technical advisor Ralph Schindler as well as members of the public.

Approval of Minutes: Brian Anderson called for a motion to approve the minutes of the October 25, 2018 board meeting that had been distributed to the board earlier in the week (attached). An edit to the draft copy was made to reflect that Jeb Bruneau was elected to the office of vice president and that Ann Leblanc was elected to the office of secretary only. The motion to amend the draft copy of those minutes of the October 2018 meeting was made by Graham Ryan and was seconded by Reid Raymond.

Financial Report: Board Accountant Larry Jacobi reviewed the financial statements that were distributed to the board. He reported that collections were doing well and that income was almost at nine-hundred-twenty-seven-thousand dollars versus nine hundred twenty thousand last year. He pointed out that the average hourly costs for patrols were running higher than what had been budgeted, though Sgt. Benjamin had adjusted patrols accordingly, in the end, patrols are projected to be as much as eighty thousand dollars over what had been projected in the budget for the year. This is because additional hours that were needed during the summer months as well as the raises that went into effect during the year. He noted that this figure needed to be watched for the upcoming year. Mainly because of patrols, the budget will be out by more than five percent and the budget will need to be amended. There is about twenty thousand dollars less in cash than last year, but we should still end up at the end of the year with between one hundred seventy and one hundred eighty thousand dollars. LCPD should be about break even for the years 2017 and 2018 combined. Mr. Jacobi reminded the board that they had chosen to not increase the fee collected from one hundred thirty-five dollars and that with the increased costs in patrols, that this would need to be accommodated. A patrol car was purchased in 2017 and none in 2018 and one is in the budget for 2019 at approximately forty thousand dollars. For these reasons, he suggested that before the July 1st due-date, that the board consider raising the fee collected. Jeb Bruneau added that reductions in spending could also be a solution.

Larry Jacobi explained that there were currently two audits that were underway. The financial audit which is required by law every other year but that the board has chosen to have every year, as well as an audit of State-Wide Agreed-Upon Procedures as called for by the Legislative Auditor. This second audit is an attempt to make all such entities procedurally consistent across the state. Last year there were three categories where exceptions were found for LCPD. The state does not require an audit for those categories for which there were no findings in the previous year. Therefore, LCPD would only be

required to have audits for three of the twelve categories. Larry Jacobi then reviewed the actions taken in order to address the exceptions of those three categories. He explained that in these cases, that the LCPD was in fact following state procedures, but that the auditors wanted those procedures defined in writing for the agency. Larry Jacobi reviewed the exceptions and the action taken to address the exceptions. He distributed the Louisiana Revised Statute to the board members as is required by law to have been provided. The documents that were provided were: The Lakeview Crime Prevention District Agreed-Upon Procedure Report that contained policies and procedures, also Contracting For Services Policy (a La Legislative Auditor document), and Written Policies and Procedures for Purchasing and Contracting (that was created the state auditors and supplemented by Larry Jacobi), and the Louisiana Legislative Auditor-Best Practices for Budgeting, and the Louisiana Legislative Auditor-Best Practices for Ethics with an LCPD attachment. There was also a Purchasing and Disbursement Policies (also with an LCPD attachment). Board attorney Richard Bordelon was in receipt of those documents and would review them. Once reviewed by attorney Richard Bordelon and approved by the board, the documents would be kept on file with Larry Jacobi for review by the auditors for the audit of 2018. Brian Anderson appointed a committee made up of those board members who are attorneys, to review the documents. The appointments to the committee were: Melissa Lessell Graham Ryan, Ann Leblanc, and Martin Landrieu as committee chair. Richard Bordelon reminded the board that the committee must comply with public meetings law. He also pointed out that complying applies to a fiscal year and not a calendar year.

Mr. Jacobi reported that the board's insurer, Eustis Insurance, has been bought out. However, our regular agent is still there and continues to handle our insurance. The company that is underwriting this is the only insurance company with a high enough rating to be considered for LCPD's insurance. We will have Eustis provide the insurance again.

Freddy Yoder reviewed the individual requirements currently required for the board members to complete and asked for confirmation that he was correct. He stated that it is his understanding that there are two things that the board members must each do: one is the online ethics course which must be taken before the end of the current year, the other was to send in the completed personal financial disclosure statements. It was pointed out that the financial disclosure statement is due by May following any year in which a board member served any time of that year on the board.

Crime Report: LCPD Commander Sgt. Rene Benjamin reviewed the month-to-date crime statistics (attached). He reported on a shooting that had occurred in the 400 block of Old Hammond Highway. The shooting victims were suspected drug traffickers and both have extensive records, the FBI has adopted the case. There were also six auto burglaries, all of which were unlocked vehicles. There were three auto thefts, all of which had keys or key fobs in them. One of them was unfounded and the vehicle was returned, one was an insurance job and only one was a legitimate theft. The vehicle legitimately stolen was recovered in New Orleans East the next day. This October compared to the same time last year each category of crime was down with an overall being down seventy three percent for the month. Sixty-nine of the property crimes in Lakeview involve either stolen or burglarized vehicles. Overall, year-to-date crime is down in Lakeview by eight percent. There were one hundred seven (107) auto burglaries reported. In ninety-eight percent of those cases, the vehicles were unlocked.

There were forty-five vehicles stolen in Lakeview year-to-date, forty-four had keys or key fobs inside of them. There were about five guns stolen from vehicles in Lakeview year-to-date. Sgt. Benjamin reviewed closing rates for auto thefts and auto burglaries, both of which LCPD has a higher closing rate than the Third District or than the City of New Orleans. Sgt. Benjamin also reviewed response times in Lakeview. LCPD has been consistently below the targeted seven-minute response time goal for the entire year. LCPD probably has the best response time in the entire city. He concluded with holiday safety tips to take to prevent the theft of packages and he reminded all to lock their car doors, take your keys out of the vehicle and hide your belongings.

Brian Anderson pointed out the excellent job that Sgt Benjamin was doing as commander of LCPD. Some questions from the public were answered by Sgt. Benjamin and by members of the board.

Public Interest Agenda: Technology Report: Ralph Schindler reported on the status of the LCPD crime camera program including the number of cameras installed, those online, out of service etc. Ralph Schindler reported that video footage from an LCPD crime camera regarding the Hammond Hwy shooting had been forwarded and it was unknown at this point if it provided any value. Actions were being taken to bring back online, those cameras that are currently offline. Glitches with the downloading of some video files are also being worked on. Brian Anderson announced that he was looking for a back-up IT support for Ralph Schindler as well as for a back-up installer. Jeb Bruneau asked that an accounting of any benefits or examples of where the cameras have made a difference to be provided to the board.

Brian Anderson reviewed several line items on the LCPD technology budget that had previously been provided to the board. That budget was approximately sixty thousand dollars. He then reviewed several proposals from vendors for virtual storage and for monitoring. Those vendors including Project NOLA, The-Real-Time-Crime Center, Smart View, Genetec, Siemens, and A.J. Labourdette Inc., Avexon, and others. Brian Anderson expressed that he felt that an agreement should be negotiated with A.J. Labourdette Inc. and that LCPD should also have an agreement with the city real time monitoring center before signing the agreement with A.J. Labourdette Inc. He pointed out to the board that the eleven thousand dollars were not included in the technology budget. Brian Anderson stated that he could see this being a seventy-five to a one-hundred-dollar program annually before we get into monitoring. Freddy Yoder expressed concerns about the upgrading of the software in order to keep it state of the art. Richard Bordelon added that there must be provisions in the contract for cancellation of the contact. Ann Leblanc made a motion that the subcommittee consisting of Brian Anderson and Graham Ryan, begin contract negotiations and cooperative endeavor discussions with the Real-Time folks and the A.J. Labourdette group to determine the storage and monitoring of the LCPD's cameras. The motion was seconded by Freddy Yoder. A vote was held and the motion passed unanimously.

Brian reminded the board that online ethics courses were due before the end of the year and that there would be no LCPD meeting in December. He called for any questions or comments from the public, and there were none. Brian Anderson then called for a motion to adjourn. The motion to adjourn was made by Ann Leblanc. The motion was seconded by Melissa Lessell, all were in favor and the meeting was adjourned at approximately 7:30 pm.